

Joint Committee on Corrections

Information for Legislative Institutional Visits

Facility Name: Algoa Correctional Center			
Custody Level	C-1 C-2	Warden	Scott A. Lawrence
Total Acreage	340	Address	8501 No More Victims Road, Jefferson City, Missouri 65101-4567
Acreage w/in Perimeter	22		
Square Footage	329,360	Telephone:	573-751-3911
Year Opened	1932	Fax:	573-526-1385
Operational Capacity/Count (as of December 1, 2014)	1537/1509		
General Population Beds (capacity and count as of December 1, 2014)	1467/1411	Deputy Warden	William Schmutz
Segregation Beds (capacity and count as of December 1, 2014)	98/97	Deputy Warden	Louisa Bolinger
Treatment Beds (capacity and count as of December 1, 2014)	N/A	Asst. Warden	Sandra Jimmerson
Work Cadre Beds (capacity and count as of December 1, 2014)	N/A	Asst. Warden	
Diagnostic Beds (capacity and count as of December 1, 2014)	N/A	Major	William Vallier
Protective Custody Beds (capacity and count as of December 1, 2014)	0		

1. Capital Improvement Needs:

- a. How would you rate the overall condition of the physical plant of the institution? **Good, the overall condition of this facility is good.**
- b. What capital improvement projects do you foresee at this facility over the next six years?
 - **New medical/visiting building**
 - **Upgrade Del Norte System**
 - **Metal roofs for housing units**
 - **Sewer/storm drain project to replace clay tile and manholes**
 - **Pave Cortez Road, perimeter road and parking lots. General overall paving or sealing of parking lots**
 - **Install new windows throughout the facility**
 - **Install chiller in the administration building and remove window AC units**

- c. How critical do you believe those projects are to the long-term sustainability of this facility?
- **Building a new medical unit is critical as the unit is now located on the third floor of a housing unit which is very difficult to transport offenders and/or equipment. It is difficult to access and the space is very limited.**
 - **The motion detector for the fence is obsolete – service and parts are becoming impossible to obtain. A new system will need to be purchased to maintain perimeter security.**

2. Staffing:

- a. Do you have any critical staff shortages?
- **Yes, Office Support Assistants and Cooks – Correction Officers – additional FTE's would enhance security**
 - **Difficult to attract – low wages**
 - **Correction Officers – additional FTE's would enhance security**
- b. What is your average vacancy rate for all staff and for custody staff only?
- **All staff 4%**
 - **All custody 4%**
(Calculated by number of vacancies divided by total staff)
- c. Does staff accrual or usage of comp-time by staff effect your management of the institution?
- **Yes, comp time accrual and usage contributes to additional hours worked by staff and sometimes lower morale if there is no relief.**
- d. What is the process for assigning overtime to staff?
- **Volunteers to work overtime are sought first to work overtime. If more staff is needed a mandatory overtime rotation list is utilized to determine whose turn it is to work. This is seldom necessary as staff generally volunteer due to regular comp pay outs.**
- e. Approximately what percentage of the comp-time accrued at this institution does staff utilize as time off and what percentage is paid-off? **Approximately 73% of comp time accrued is paid off; 27% is used.**
- f. Is staff able to utilize accrued comp-time when they choose?
- **As comp pay off for COI/COII – yes**
 - **As comp pay off for other staff – no**
 - **As time off – yes when posts can adequately be covered**

3. Education Services:

- a. How many (and %) of inmate students at this institution are currently enrolled in school?
- **339 students enrolled – 22.8% of the offender population**
- b. How many (and %) of inmate students earn their HSE each year in this institution?
- **This year so far, we had 58 HSE's (17%). This number is not a completely accurate look at how many ACC students earn their HSE each year because of the change from GED to HSE. The average number of HSE's is closer to 85 a year (25% of students).**
- c. What are some of the problems faced by offenders who enroll in education programs?
- **The issue that most offenders face when they enroll in school is the length of time it has been since they were in school last. The longer you are away from using these skills, the longer it takes to relearn them. This frustrates the offenders; leading to unresponsiveness in the classroom and an unwillingness to work with the teachers. This slows down their progress towards earning their HSE, or**

possibly missing the opportunity because they run out of time with us here at ACC.

4. **Substance Abuse Services:**

- a. What substance abuse treatment or education programs does this institution have?
 - AA/NA
- b. How many beds are allocated to those programs?
 - 0
- c. How many offenders do those programs serve each year?
 - 0
- d. What percent of offenders successfully complete those programs?
 - 0
- e. What, in your opinion, is the biggest challenge to running a treatment program in a prison setting?
 - **In our case, budgetary constraints made it very difficult to continue the program. The biggest challenge faced during the substance abuse programming was the offender's resistance to placement because it did not satisfy their parole stipulations.**

5. **Vocational Programs:**

- a. What types of vocational education programs are offered at this institution?
 - **We have three vocational education programs at ACC: Culinary Arts, Web Design and Auto Mechanics**
- b. How many offenders (and %) participate in these programs each year?
 - **Auto Mechanics 240 = 16.16%**
 - **Culinary Arts 173 = 11.65%**
 - **Web Design 102 = 6.87%**
- c. Do the programs lead to the award of a certificate?
 - **These programs do lead to award of a certificate: Culinary Arts receive a Department of Labor certificate and a Serve Safe certificate; Auto Mechanics and Web Design both receive a Department of Labor certificate.**
- d. Do you offer any training related to computer skills?
 - **Web Design offers training in computer skills**

6. **Missouri Vocational Enterprises:**

- a. What products are manufactured at this institution?
 - **ACC offenders work at CMCC Tire Recycling**
- b. How many (and %) of offenders work for MVE at this site?
 - **18 which is .075%**
- c. Who are the customers for those products?
 - **DNR – Recycling of rubber waste products; University of Missouri at Columbia - tire derived fuel**
 - **Correctional facilities and other state agencies such as MoDot receive recyclable rubber waste products**
- d. What skills are the offenders gaining to help them when released back to the community?
 - **Basic work ethics and disciplined work habits; operation of warehouse machinery, i.e. forklift tire de-beader, tire de-rimmer, and rubber tire loader**
 - **Organizational skills involving officer operations**

- **Product handling in a warehouse setting**
- **Maintenance skills**

7. **Medical Health Services:**

- Is the facility accredited by the National Commission on Correctional Health Care?
 - **Yes, re-accreditation in November 2011**
- How many offenders are seen in chronic care clinic?
 - **698**
- What are some examples of common medical conditions seen in the medical unit?
 - **Dental, sports injuries, common illnesses (colds, sinus infections, allergies)**
- What are you doing to provide health education to offenders?
 - **Post pamphlets**
 - **We provide an annual health fair and education during the sick call process, and have various handouts available in the medical unit.**
 - **Offer smoking cessation classes**
 - **Offer counseling sessions with nurses on medical conditions, medications, etc.**
- Have you had any cases of active Tuberculosis in this facility in the past year? If so, how did you respond?
 - **No**
- Is the aging of the population affecting health care in prisons as it is affecting health care everywhere else? If yes, please explain
 - **Yes, we are seeing patients with more chronic/terminal illnesses.**

8. **Mental Health Services:**

- How do offenders go about obtaining mental health treatment services?
 - **The first and preferred method of obtaining MH services is through Health Services Request (Medical Services Request). The second method is through a personal request to a caseworker or custody officer who forwards the request. A third method may occur through staff observation and referral of an offender in obvious medical distress.**
- How many successful suicides (and %) occurred here in the past year and what is being done to prevent suicides?
 - **ACC has had no completed suicides in the last year. Staff are being educated about suicide prevention during annual CORE training sessions. Staff are asked to be sensitive or aware of offenders who may have problems or suicidal inclinations, and are educated as to the proper suicide notification and placement policy.**
- Approximately how many (and %) of the offenders in this institution are taking psychotropic medications?
 - **The percentage has remained consistent to approximately 20% for the past 5 years**
- How many offenders in this facility are chronically or seriously mentally ill and what is being done for them?
 - **This is more complicated than just giving a number. Of the roughly 300 or so offenders regularly being prescribed medications and who are also given a diagnosis, perhaps 50 of them could be considered to have a “serious” mental illness; whereas the others would more often than not have some type of mental health problem or concern. By contract, they are required to see a psychiatrist or nurse practitioner every 90 days and a therapist or psychologist every 30 days. We**

strongly encourage mental health groups and other activities and programs to promote good mental health. Roughly 90% of the offenders in our Mental Health program are being prescribed some type of medications. The other 10% have decided they no longer need medications while here at ACC.

9. What is your greatest challenge in managing this institution? **Recruiting and retaining quality staff, monetary restraints due to challenging budgetary issues, and core cuts requiring operations of the institution with less staff which affects optimum security.**
10. What is your greatest asset to assist you in managing this institution? **Without a doubt, the greatest asset of ACC is the staff as ACC has a lot of experienced and dedicated veteran staff. ACC staff takes their job seriously, and are very proud of their accomplishments and continue to strive to provide excellent service to our offenders and the citizens of Missouri in an effort to maintain public safety. I would also have to add that the ACC staff are professional, courteous and friendly to one another and visitors.**
11. What is the condition of the facilities' vehicle fleet? (mileage, old vehicles etc?) **Most vehicles are getting old and worn with very high mileage.**
12. Assess the morale of your custody staff; high, medium, or low and please provide detailed explanation. **The custody staff's morale at ACC is fairly high as employees generally believe supervisors are considerate of their needs. Leave time is granted fairly, lines of communication are kept open and internal issues are quickly addressed. In addition, regular comp time pay outs have significantly helped reduced stress and improve job satisfaction.**
13. **Case Managers:**
 - A. How many case managers are assigned to this institution?
 - **23**
 - B. Do you currently have any case manager vacancies?
 - **No**
 - C. Do the case managers accumulate comp-time? **Only on rare occasions.**
 - D. Do the case managers at this institution work alternative schedules?
 - **Yes, the Restorative Justice Coordinator alters his schedule approximately once per month for ICVC panels.**
 - E. How do inmates gain access to meet with case managers?
 - **We have open door during open movement in the mornings from 8:00 am until 10:45 am and again from 12:30 pm until 3:45 pm.**
 - F. Average caseload size per case manager? **82 offenders**
 - # of disciplinary hearings per month? **343**
 - # of IRR's and grievances per month? **36 IRR's and 18 Grievances**
 - # of transfers written per month? **77**
 - # of re-classification analysis (RCA's) per month? **230**
 - G. Are there any services that you believe case managers should be providing, but are not providing? **All required programs are being conducted.**
 - H. If so, what are the barriers that prevent case managers from delivering these services? **Space and time to facilitate classes that does not interfere with their normally assigned duties, training, etc.**
 - I. What type of inmate programs/classes are the case managers at this institution involved in? **Assisting offenders with obtaining birth certificates, driver's license, social security and**

state identification cards, work release program, Pathway to Change, Anger Management, and Impact of Criminal Thinking classes, video resumes, and Employability Skills/Life Skills classes that are scheduled for future implementation

- J. What other duties are assigned to case managers at this institution? **Transitional Accountability Plans and other reentry services, distribution of legal and censored mail forms, pin number issues, disciplinary hearings, ad-seg referrals, case management meetings, file reviews, process visiting applications, update files for release, offender detainer/critical illness/death notifications, institutional inspections, assistance with obtaining home plans, assistance during food visits, completion of vocational education applications, and investigations.**

14. Institutional Probation and Parole officers:

- A. How many parole officers are assigned to this institution? **6**
- B. Do you currently have any staff shortages? **No**
- C. Do the parole officers accumulate comp-time? **No**
- D. Do the parole officers at this institution flex their time, work alternative schedules? **Yes**
- E. How do inmates gain access to meet with parole officers? **Open door is Monday – Friday from 9 am – 10 am**
- F. Average caseload size per parole officer? **250**
- # of pre-parole hearing reports per month? **70**
 - # of community placement reports per month? **10-12**
 - # of investigation requests per month? **125**
- G. Are there any services that you believe parole officers should be providing, but are not providing? **No**
- H. If so, what are the barriers that prevent officers from delivering these services? **N/A**
- I. What type of inmate programs/classes are the parole officers at this institution involved in? **We have one probation officer assigned to the Transitional Housing Unit.**

15. Please list any other issues you wish to discuss or bring to the attention of the members of the Joint Committee on Corrections. **No**

16. Does your institution have saturation housing? If so, how many beds? **No**

17. Radio/Battery Needs:

- a. What is the number of radios in working condition? **310**
- b. Do you have an adequate supply of batteries with a good life expectancy? **Yes, we have 700+ batteries available.**
- c. Are the conditioners/rechargers in good working order? **Yes**