

COMMITTEE ON LEGISLATIVE RESEARCH  
OVERSIGHT DIVISION

**FISCAL NOTE**

L.R. No.: 0146-02  
Bill No.: HB 346  
Subject: Corrections Department; Crimes and Punishment  
Type: Original  
Date: March 30, 2001

**FISCAL SUMMARY**

<b>ESTIMATED NET EFFECT ON STATE FUNDS</b>			
FUND AFFECTED	FY 2002	FY 2003	FY 2004
General Revenue*	(Unknown)	(Unknown)	(Unknown)
<b>Total Estimated Net Effect on <u>All</u> State Funds*</b>	<b>(Unknown)</b>	<b>(Unknown)</b>	<b>(Unknown)</b>

\* Unknown costs will likely exceed \$100,000 per fiscal year.

<b>ESTIMATED NET EFFECT ON FEDERAL FUNDS</b>			
FUND AFFECTED	FY 2002	FY 2003	FY 2004
Low Income Heating Energy Assistance Program	(\$41,475)	(\$48,412)	(\$49,623)
<b>Total Estimated Net Effect on <u>All</u> Federal Funds</b>	<b>(\$41,475)</b>	<b>(\$48,412)</b>	<b>(\$49,623)</b>

<b>ESTIMATED NET EFFECT ON LOCAL FUNDS</b>			
FUND AFFECTED	FY 2002	FY 2003	FY 2004
<b>Local Government</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Numbers within parentheses: ( ) indicate costs or losses.  
This fiscal note contains 5 pages.

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## **FISCAL ANALYSIS**

### **ASSUMPTION**

Officials from the **Office of Administration, Department of Agriculture, Office of State Courts Administrator, Department of Revenue, Office of Prosecution Services, Department of Economic Development, Department of Elementary and Secondary Education, Department of Transportation, Department of Mental Health, Department of Natural Resources, Department of Health, Department of Labor and Industrial Relations, Department of Public Safety - Missouri National Guard, - Missouri Highway Patrol, Office of Governor, Department of Insurance, Department of Conservation, Office of Lieutenant Governor, Office of State Treasurer, State Tax Commission, Office of State Public Defender, Office of Secretary of State, Office of Attorney General, and Missouri Consolidated Health Care Plan** assume the proposed legislation would have no fiscal impact on their agencies.

Officials from the **Department of Higher Education** assume the requirements of this bill do not conflict with current practice, thus the proposed legislation would have no impact on the Coordinating Board for Higher Education.

Officials from the **Department of Social Services (DOS)** assume the proposal would require the data entry work for the Energy Assistance Program to be performed in-house rather than at the Central Missouri Correctional Center, Data Entry Services Center. Presently there are 80 hours per week of keying performed from November 15 through March 15 for the client applications, and 200 hours per week from June 1 through August 30 for the actual usage. This equates to 3,600 hours of keying which 2 new FTE Data Entry Operator I (\$17,280) would perform. DOS anticipates the need for data entry workstations for the additional FTE. DOS may need for additional temporary personnel during the June 1 through August 30 period due to the extra keying load.

DOS may also experience some long range costs. Currently there are approximately 624 heating energy suppliers, of which 5 have magnetic tape interfaces. The possibility of automating the data exchange with the majority of suppliers in the future is being researched.

Officials from the **Department of Corrections (DOC)** assume the proposal prohibits the DOC from allowing offenders access to any person's personal information including but not limited to, name, address, date of birth, social security number, driver's license number or medical records. The DOC does not allow offenders access to any person's personal information excluding the names of employees. The DOC currently uses the employee name in a variety of work-related instances including, but not limited to:

ASSUMPTION (continued)

- Employee ID tags while working in institutions; and
- Employee signature on documents such as conduct violations.

The cost of implementing alternative methods is unknown but assumed to be in excess of \$100,000 in initial costs.

The DOC currently provides copies of the yellow pages from telephone directories in institutional libraries that include names and addresses of other persons. These directories may also include the names and addresses of employees. The cost to implement alternatives to this practice is again unknown, however, it would likely require additional FTE at each institution to assist inmates in obtaining the current mailing addresses of attorneys, social service agencies, etc. The impact resulting from ensuring no offender has access to any other person's personal information including name is expected to be in excess of \$100,000 as the DOC will have to provide alternatives to a number of procedures and practices related to identifying employees.

<u>FISCAL IMPACT - State Government</u>	FY 2002	FY 2003	FY 2004
	(10 Mo.)		
<b>GENERAL REVENUE FUND</b>			
<u>Costs - Department of Corrections*</u>	<u>(Unknown)</u>	<u>(Unknown)</u>	<u>(Unknown)</u>
<b>ESTIMATED NET EFFECT ON GENERAL REVENUE FUND*</b>	<b><u>(Unknown)</u></b>	<b><u>(Unknown)</u></b>	<b><u>(Unknown)</u></b>

\* Unknown costs will likely exceed \$100,000 per fiscal year.

**FEDERAL FUNDS - Low Income Heating Energy Assistance Program**

Cost - Department of Social Services (DOS)

Salaries	(\$29,520)	(\$36,310)	(\$37,218)
Fringe Benefits	(\$9,839)	(\$12,102)	(\$12,405)
Equipment and Expense	<u>(\$2,116)</u>	<u>\$0</u>	<u>\$0</u>
Total <u>Costs - DOS</u>	<u>(\$41,475)</u>	<u>(\$48,412)</u>	<u>(\$49,623)</u>
<b>ESTIMATED NET EFFECT ON FEDERAL FUNDS</b>	<b><u>(\$41,475)</u></b>	<b><u>(\$48,412)</u></b>	<b><u>(\$49,623)</u></b>

FISCAL IMPACT - Local Government

FY 2002  
(10 Mo.)

FY 2003

FY 2004

\$0

\$0

\$0

FISCAL IMPACT - Small Business

No direct fiscal impact to small businesses would be expected as a result of this proposal.

DESCRIPTION

The proposed legislation would deny persons in the custody of the Department of Corrections access to any person's personal information held by any state agency.

This legislation is not federally mandated, would not duplicate any other program and would not require additional capital improvements or rental space.

SOURCES OF INFORMATION

Office of Attorney General  
Department of Agriculture  
Department of Higher Education - Coordinating Board for Higher Education  
Office of Administration  
Office of State Courts Administrator  
Department of Economic Development  
Department of Elementary and Secondary Education  
Department of Transportation  
Department of Mental Health  
Department of Natural Resources  
Department of Corrections  
Department of Health  
Department of Labor and Industrial Relations  
Department of Revenue  
Department of Social Services  
Department of Public Safety  
    Missouri National Guard  
    Missouri Highway Patrol  
Office of Governor  
Missouri Consolidated Health Care Plan  
SOURCES OF INFORMATION (continued)

Department of Insurance  
Department of Conservation  
Office of Lieutenant Governor  
Office of Prosecution Services  
Office of Secretary of State  
Office of State Treasurer  
State Tax Commission  
Office of State Public Defender

A handwritten signature in black ink, appearing to read "Jeanne Jarrett". The signature is written in a cursive style with a large initial "J".

Jeanne Jarrett, CPA  
Director

March 30, 2001